



**Checklist for a German national visa - student –**  
**(applicable starting November 1<sup>st</sup>, 2022)**

Before filling out the application form and booking an appointment, please prepare **2 identical sets** of the following documentation for your visa:

<input checked="" type="checkbox"/>	
<input type="checkbox"/>	Valid <b>passport</b> (issued within the last 10 years and valid for at least another year as of date of visa application; passports with observations regarding the front data page cannot be accepted) with at least two empty pages
<input type="checkbox"/>	<b><u>Application form</u></b> & declaration (in accordance with Section 54 of the Residence Act) duly signed
<input type="checkbox"/>	<b><u>Declaration</u></b> for Additional contact and legal representation information
<input type="checkbox"/>	<b>Copy of your passport's data page</b> (A4 size copy)
<input type="checkbox"/>	<b>Statement of purpose / Motivation letter</b>
<input type="checkbox"/>	<b>Certificate issued by the APS (Academic Evaluation Centre)</b> – please consult <a href="http://www.aps-india.de">www.aps-india.de</a> for further information about application process
<input type="checkbox"/>	<b>Proof of admittance to the study course/preparatory college</b> (original and 2 copies) including information on the language of instruction
<input type="checkbox"/>	<b>Where not confirmed by the German University in the admission notification:</b> Proof of the language skills in the language of instruction for the study course or the preparatory course (without a preparatory language course as a rule at least B2-level in the language of instructions) (original and 2 copies). Only certificates approved by German government will be accepted (such as Goethe Institut / Max Mueller Bhavan, ÖSD, IELTS, TOEFL). <b><u>Do NOT provide “exemption letters” or “Language of Instruction Certificates!”</u></b>
<input type="checkbox"/>	Certificates of all academic qualifications you have previously obtained (original and 2 copies)
<input type="checkbox"/>	<b>Curriculum vitae</b>
<input type="checkbox"/>	<b>Proof of financial means</b> to cover the costs for the time of your studies by one of the following documents: <ul style="list-style-type: none"><li>- confirmation of a German / EU scholarship / stipend or</li><li>- “Verpflichtungserklärung” (formal obligation letter) by sponsor living in Germany or</li><li>- blocked account for the first year of your stay, amounting to <b>11,208 euros</b></li></ul> <p>When applying for visa, you can provide evidence that you are able to meet your living costs by opening a <b>blocked bank account</b>. You have free choice of provider. To the best of the Embassy/Consulate General's knowledge, the Kotak Mahindra Bank or Capital India Finance Ltd offers blocked accounts in India that meet the requirements of the visa procedure. Information on providers that offer this service worldwide is available on the Federal Foreign Office website.</p> <p>PLEASE NOTE: You cannot withdraw more than <b>934 euros</b> per month from a blocked account. This is applicable from <b>01.01.2023</b>. However, especially at the beginning of your stay, you might be required to spend more than 934 euros in a month (e.g. to pay a deposit when renting a room or an apartment). It is therefore highly recommended to make sure that you have access to sufficient financial means according to your individual situation.</p>
<input type="checkbox"/>	If the university charges tuition fees: Proof of funds equivalent to the <b>tuition fees for the first two semesters</b> . This can be either of the following: <ul style="list-style-type: none"><li>• Confirmation of payment issued by the university <b>OR</b></li><li>• Education loan <b>OR</b></li><li>• <b>Unblocked deposit <u>added</u></b> to your blocked account (i.e. deposited in addition to the 11,208 euros mentioned above)</li></ul>

<input type="checkbox"/>	<b>3 passport pictures</b> according to biometric specifications, not older than 6 months
<input type="checkbox"/>	<b>Visa fee of 75 € payable in INR only (pls. check our <a href="#">website</a> for payment options and applicable exchange rate)</b>
<input type="checkbox"/>	<p><b>Travel health insurance</b> valid on arrival in Germany to the date of enrollment at the University (mentioned in your admission letter) (approx. 3 months). Kindly refer to <a href="http://www.india.diplo.de/visa">www.india.diplo.de/visa</a> to find out about the travel health insurances accepted</p> <p><b>In case you receive a stipend from public funds: please provide ONE of the following:</b></p> <ul style="list-style-type: none"> <li>• Proof of a private German health insurance which fulfills the below mentioned requirements and starts at your tentative travel date</li> </ul> <p><b>OR</b></p> <ul style="list-style-type: none"> <li>• Proof of a public German health insurance, which consists of a letter from your German healthcare provider, and <u>additionally</u> a travel health insurance from your travel date up to the starting date of the public German health insurance.</li> </ul> <p><b>OR</b></p> <ul style="list-style-type: none"> <li>• Proof of a private foreign (including Indian) health insurance mentioning the specific policy you chose which fulfills the below mentioned requirements and starts at your tentative travel date</li> </ul> <p>When does a health insurance meet the requirement of being equivalent to a German public health insurance?</p> <ul style="list-style-type: none"> <li>• No limit to the reimbursement in case of sickness</li> <li>• If the insured person becomes sick, no deductible higher than 300 € per year can be demanded</li> <li>• Preexisting conditions must be included</li> <li>• No clause for termination regarding the insured person reaching a certain age, change of residence permit or loss of residence permit</li> <li>• The Insurance cover cannot have any time limit (or needs to be automatically renewed)</li> </ul>

Please prepare two identical application sets with the above-mentioned documents and bring your original certificates along. Please DO NOT staple any documents.

Please note that the German Missions reserve the right to ask for additional documents or the verification of certificates, for which additional fees would be charged.

Submission of the above-mentioned documents does not guarantee that a visa is granted. Submission of incomplete documentation or refusal to appear for a visa interview may result in the rejection of your application.

( ) The application is complete

( ) The application is incomplete (missing documents marked)

I was informed that my application is incomplete. I understand that handing in an incomplete application can lead to visa refusal. I insist on handing in my incomplete application.

(Place and Date, Signature)